



SANGGUNIANG BAYAN OF ALEGRIA

HON. DOMINADOR G. ESMA, JR.

Municipal Vice Mayor
Presiding Officer

HON. REUEL O. JALASAN

SB Member

Chairperson, Committee on Public Works, Infrastructure, Housing and Land Use
Chairperson, Committee on Peace and Order and Public Safety and Transportation

HON. NIMFA N. SAGARAL

SB Member

Chairperson, Committee on Women, Family, Social Welfare, Gender and Development, Senior Citizens and PWD
Chairperson, Committee on Disaster Risk Reduction Management.

HON. ERLINDA B. SILVOSA

SB Member

Chairperson Committee on Education, Culture, IP & Arts, Moral, Spiritual and Value Formation

HON. EMALYN S. MICOMPAL

SB Member

Chairperson, Committee on Health and Sanitation

HON. ARNOLD L. DAGCUTA

SB Member

Chairperson, Committee on Rules, Justice and Human Rights, Civil Service, Ordinances, Good Governance and Legal Matters
Chairperson, Committee on Ways and Means, Budget, Finance and Appropriations

HON. RYAN T. ABARICO

SB Member

Chairperson, Committee on Environment and Natural Resources
Chairperson, Committee on Communication and Tourism

HON. REYNALDO B. RANAY

SB Member

Chairperson, Committee on Agriculture and Food Security and Agrarian Reforms

HON. ELDY S. GABELIGNO

SB Member

Chairperson, Committee on Economics, Trades, Industry and Cooperatives, Labor and Employment

HON. ALMASUR G. OPALIA

Liga ng mga Brgy. President

Chairperson, Committee on Barangay Affairs

Chairperson, Committee on Anti-Drugs and Narcotics

HON. REIL JOHN A. ESMA

SK Fed. President

Chairperson, Committee on Youth Welfare and Sports Development

Republic of the Philippines
Caraga Region XIII
Province of Surigao del Norte
Municipality of Alegria

SANGGUNIANG BAYAN OF ALEGRIA

EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF ALEGRIA, SURIGAO DEL NORTE, HELD AT THE SANGGUNIANG BAYAN SESSION HALL ON FEBRUARY 8, 2021.

PRESENT:

- Hon. Dominador G. Esma, Jr. - MVM, Presiding Officer
- Hon. Reuel O. Jalasan - SB Member
- Hon. Nimfa N. Sagaral - SB Member
- Hon. Erlinda B. Silvosa - SB Member
- Hon. Emalyn S. Micompal - SB Member
- Hon. Arnold L. Dagcuta - SB Member
- Hon. Ryan T. Abarico - SB Member
- Hon. Reynaldo B. Ranay - SB Member
- Hon. Eldy S. Gabeligno - SB Member
- Hon. Almasur G. Opalia - LNMB President
- Hon. Reil John A. Esma - SK Fed. President

ABSENT: NONE

RESOLUTION NO. 2021-013, SERIES OF 2021

RESOLUTION GRANTING AUTHORITY TO THE LOCAL CHIEF EXECUTIVE HON. RENE G. ESMA TO SIGN A MEMORANDUM OF AGREEMENT (MOA) WITH THE DEPARTMENT OF HEALTH CARAGA REGIONAL OFFICE XIII REPRESENTED BY ITS REGIONAL DIRECTOR DR. JOSE R. LLACUNA AND DR. JESWON M. DUQUE FOR THE IMPLEMENTATION OF DOCTORS-TO-THE-BARRIO (DTTB) PROGRAM IN THE MUNICIPALITY OF ALEGRIA, SURIGAO DEL NORTE

WHEREAS, the Local Government Code mandated each Local Government to endeavor to become self-reliant and deliver the basic services to its constituents to include but not limited to health services for the general welfare of the people;

WHEREAS, the Department of Health with its mandate to provide adequate human resource in all *doctorless* LGUs through its Center for Health Development afforded the Municipality of Alegria a DTTB who commit to deliver the basic health services in the Municipality;

WHEREAS, LGU of Alegria is among the doctorless LGUs in the country due to financial constraint, and it cannot afford to provide the full emolument of a full-pledged LGU Appointed doctor; thus one has been being attracted to be employed here;

WHEREAS, the DOH-Caraga thru Regional Director Jose R. Llacuna considered the LGU of Alegria to be one of the priority LGUs to be given a DTTB in the person of Dr. Jeswon M. Duque who commit to serve the people of Alegria;

NOW THEREFORE: be it resolved as it is hereby resolved to grant authority to the Local Chief Executive Hon. Rene G. Esma to sign a Memorandum of Agreement (MOA) with the Department of Health Caraga Regional Office XIII represented by its Regional Director Dr. Jose R. Llacuna and Dr. Jeswon M. Duque for the implementation of the Doctor-to-the-Barrio (DTTB) Program in the Municipality of Alegria, Surigao del Norte subject to the compliance of all legal requirements as stated in the following conditions:

SECTION 1. Roles and Responsibilities of the Municipal Government:

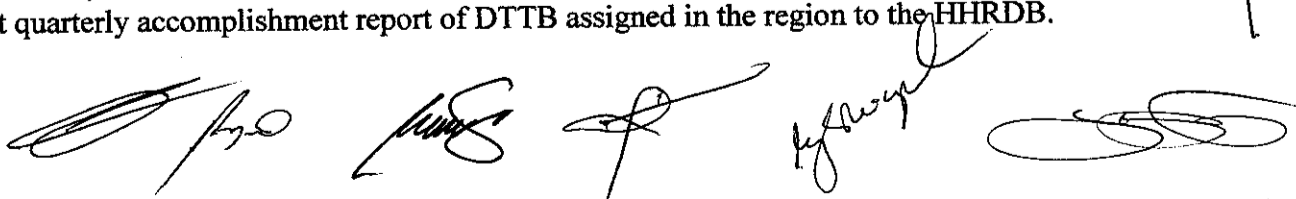
- a) Provide modest boarding and lodging;
- b) Provide a Rural Health Unit (RHU) or its equivalent, a health budget and logistical requirements such as but not limited to, medicines, medical supplies and instruments, which may be needed in the course of the delivery of basic health services;
- c) Support policies, program and plans initiated by the DTTB in developing and improving the health system especially as aligned with the implementation of the Universal Health Care Act;
- d) Ensure the safety and security of HRH deployed in the area and those who renders night shift duty through the provision of hotline for reporting of cases and through designating a focal person as the over-all in-charge in managing and responding safety and security issues and concerns of the HRH;
- e) Allow the DTTB to attend short courses conducted by the DOH to its collaborating agencies in line with his/her continuing medical education training under the DTTB Program;
- f) Allow the DTTBs to attend relevant to his/her function as RHP to facilitated a more effective and efficient delivery of health services;
- g) Clearly delineate the functions and responsibilities of the DTTB and the Municipal Health Officer, as applicable;
- h) Pay the benefits consistent with the provision of the Magna Carta for Public Health Workers. Representation and Traveling Allownce (RATA), Hazard Pay and other incentives such as hazardous/high risk and remote areas, the LGU shall provide incentive package (e.g. Honoraria/Stipend for innovative projects, remote allowances); and
- i) Provide feedback on the performance of DTTBs through the CHDs/MOH-BARMM.

SECTION 2. Roles and Responsibilities of the Provincial Health Office:

- a) Provide technical assistance to the DTTB through relevant trainings, local area management planning, etc;
- b) Provides logistic support to the DTTB based on their regular resource allocation; and
- c) Ensure safety and security of HRH deployed in the province.

SECTION 3. Responsibilities of the DOH. The DOH Centers for Health Development (CHD) through the Human Resource and Development Unit (HRDU) shall:

- a) Provide technical and administrative supervision over the DTTB Program through the Development Management Officers for the CHDs or the PHOs for the MOH-BARMM. This includes ensuring the safety and welfare of DTTBs deployed within the region in close coordination with the concerned RHU officials or Local Chief Executives;
- b) Integrate DTTB activities in annual planning and budgeting;
- c) Provide the Central office with an updated list of doctorless areas semi-annually;
- d) Responsible team member in the recruitment, selection, hiring and deployment of DTTB based on the program guidelines;
- e) Responsible for the regional orientation of the newly hired DTTB;
- f) Conduct semi-annual Consultative Workshop/Meetings (1st and 3rd quarter) for the DTTB assigned in the region
- g) Facilitate the attendance of the DTTB in the CME Trainings and Consultative Workshops for the program;
- h) Monitor and evaluate the implementation of the program quarterly and annually in partnership with the LHAD;
- i) Submit quarterly accomplishment report of DTTB assigned in the region to the HHRDB.



- b) Conduct social preparation activities at the LGU level including:
 - i. Orientation of LCE, RHU personnel and Sangguniang Bayan on the MOA signing between the RO Director LCE and the DTTB concerned before deployment;
 - 2. Accompany DTTB to his/her areas of assignment.
- c) Ensure that DTTBs are provided with trainings on priority health programs relevant to their functions as RHPs (e.g. Basic Emergency Obstetrics and Newborn Care, Licensing of Facilities, Tuberculosis Manual of Procedures, Mental Health Gap Action Program, and other priority programs in the region)

The DOH Central office through the Health Human Resource Development Bureau shall:

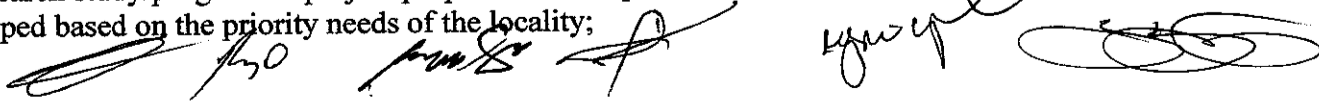
- a. Provide incentives, logistics and technical support as an integral part of the program;
- b. Ensure that the training, monitoring and evaluation are regularly conducted with the assistance of the CHD and the Provincial Health offices;
- c. Facilitate the conduct of the Continuing Medical Education (CME) for the DTTB;

Section 4. Roles and Responsibilities of the DTTB:

- a) Acts as the Supervisor of the Rural Health Unit with the following functions:
 - 1. Conduct regular consultation referral of serious cases to appropriate health facility;
 - 2. Supervise activities and performance of the RHU Staff;
 - 3. Ensure effective implementation of national and local health programs;
 - 4. Conduct capability building activities for the RHU staff and BHW's on health programs;
 - 5. Facilitate the conduct of health promotion and information campaigns in his/her area of assignment;
 - 6. Conduct epidemiology investigation, whenever necessary;
 - 7. Perform medico legal services;
 - 8. Conduct medical outreach programs, whenever necessary; and
 - 9. Facilitate the annual planning and budgeting for health
- b) Provide health care services and develop local health systems/prpograms/projects based on the priority need of the locality under the Doctors to the Barrio Programs for at least three (3) years;
- c) Formulate an evidence-based, annual area-based health plan;
- d) Perform work at a time and schedule to be agree upon by all parties, such as but not limited to the following:
 - 1. Complete the eight (8) working hours per day of forty (40) working hours a week;
 - 2. Render night shift duty together with an organic RHU staff as deemed necessary;
- e) Manage the mobilization of resources for programs and projects related to public health and RHU operation through an established inter/intra agency partnership and collaboration;
- f) Develop/conduct capability building interventions/initiative for health workers and other stakeholders in the local government unit;
- g) Develop and implement advocacy projects and strategies for health programs and agenda including health insurance;
- h) Conduct epidemiology investation whenever necessary and perform Medico-Lega Cases;
- i) Manage health information system including recording and reporting system to include an institutionalized mechanism in validating data;
- j) Participate in the different LGU committees;
- k) Report to the respective DMOs/immediate supervisor, CHDs, MOH-BARMM or HHRDB as necessary, any untoward events that can threaten his/her safety and security and that of his/her community;
- l) Perform other related functions as may be assigned by the DOH.

The DTTB is expected to submit the following outputs or deliverables:

- a) Daily Time Record (DTRs), Accomplishment Reports, Leave Applications, Individual Performance Commitment and Reviews (IPCRs) and other administrative related documents/reports required from all deployed HRH signed/approved by respectie DMOs, PHOs, or authorized signatories of Integrated Provincial Health Offices (IPHOs) in BARMM.
- b) Strategic Annual Health Plan, Annual Calendar of Acitivities, Monthly, Semi-Annual and Annual/or Final Accomplishment Reports including programs/projects/policies/standard/systems developed and implemented in the area of assignment;
- c) Research study/program or project proposals and implementation plan an other health systems developed based on the priority needs of the locality;



- d) Capability building projects/packages for health workers and other stakeholders;
- e) Other necessary documents and records for purposes of compensation, program monitoring and evaluation as may be required by the Regional Offices.


Section 5. All Parties further agree that:

- a) The Memorandum of Agreement shall not be amended or modified without the consent of the contracting parties;
- b) This Agreement shall take effect immediately upon signing hereof and shall remain in force and in effect until revoked, modified or amended accordingly;
- c) The DTTB shall be pulled out from his/her area of assignment if the municipal government fails to comply with the provisions stipulated under Section 1-items a, b and C and where there is a grave threat to his/her personal safety.

FURTHER RESOLVED that this resolution be forwarded to the agencies concerned for appropriate information and favorable action.

ADOPTED AND APPROVED. February 8, 2021 on motion of Hon. Emalyn S. Micompal duly seconded by Hon. Erlinda B. Silvosa.

I HEREBY CERTIFY TO THE CORRECTNESS OF THE FOREGOING RESOLUTION.


DOMINADOR G. ESMA, JR.
Municipal Vice Mayor/Presiding Officer


Attested: **MARIA ELENA J. BUCONG**
SB Secretary

